



## TRAVELING WITH PETS AS “HOLD LUGGAGE”

Larnaka International Airport



Please find below useful information and the relevant applicable procedure when traveling with pets as “Hold Luggage” through Larnaka International Airport:

### **At the time of booking of your airline ticket to travel with a pet**

1. Pet owners are required to inform their airline of their intention to travel with a pet, at the time of booking of their ticket.

### **Before pets and their owners arrive at the airport**

1. Pet owners are required to take the necessary measures so that their pets are in a calm state at the airport, to the extent possible.

### **Upon arrival at the airport**

1. Pet owners and their traveling animals are required to be at the airport at least 2 hours before the scheduled time of departure of their flight, so as to have enough time for all the necessary formalities. Arriving at the airport 3 hours before their scheduled time of departure of their flight is highly recommended, so as to have ample time for all the necessary formalities and alleviate stress both to animals and their owners.
2. Upon arrival at the airport, pet owners are required to proceed directly for Check-In Formalities at the appointed Check-In Counters of their flight.
3. During Check-In Formalities, the pet owner will be given a Boarding Card for their flight, which will be used to give the pet owner access to the OOG (Out-of-Gauge / Out of Size Screening Facility) where animals are screened, before being dispatched to be loaded in the aircraft hold.
4. Animals traveling as “Hold Luggage” can be Checked-In and weighed at the Special Check-In Counters No. 65 & No. 66 or at the “Out-of-Gauge / Out-of-Size” Desk in the Check-In Area, next to Diner Onair Restaurant. The respective Airline and/or its appointed Ground Handling Agent must be alerted during Check-In formalities to activate and use these facilities.

### **At the OOG (Out-of-Gauge / Out-of-Size) Desk & Screening Facility**

Located in the Check-In Area on Level 2, next to Diner Onair Restaurant.

#### **Option 1 – The pet is screened inside its cage/crate**

1. The pet owner has the option to screen the cage/crate and the pet together, whereby the pet will remain inside its cage/crate and both the pet and the crate will be processed together through the X-Ray Screening Machine, as indicated by EU Reg. 2015/1998.
2. Screening pets inside their cage/crate is the best option when animals are exhibiting aggressive, unruly or scared behavior that may jeopardize the safety of owners and airport staff.
3. Pet owners will be required to empty the water tray of the pet before the cage goes through the X-Ray Screening Machine.

#### **Option 2 – The cage/crate of the pet and the pet are screened separately**

1. If the pet owner does not wish for the pet to be screened inside its cage/crate, then the pet owner must take the pet out of its cage/crate and remove from the cage/crate any items such as blankets, water trays, etc.
2. Water Trays must be empty to go through the X-Ray Screening Machine, so if water trays have water in them, they should be emptied in the adjacent toilet facilities, as per relevant Regulation on the Carriage of Liquids & Gels onboard an aircraft.

3. Once the pet is outside the cage/crate, the owner must remove all external items worn by the animal, including leashes with metal parts and any garments worn by the animal.
4. An “Animal Waiting Area” is available at the Security Screening Point, where pet owners may safely keep their pet while the pet’s cage/crate is being screened.

Please see picture of the “Animal Waiting Area”, as provided overleaf.



5. A green sealable bin is also available at the Security Screening Point, where pet owners may discard their pet’s diapers, if applicable.
6. All items removed from the cage/crate such as water tray and all items worn by the dog that were removed, such as leash or garments, must be placed in the security tray provided so as to undergo security screening.
7. The cage/crate of the animal will then need to undergo Security Screening and, once cleared, it will be placed on the other side of the WTMD (Walk-Through Metal Detector).
8. At this point the pet will need to be security screened by being escorted by its owner to go through the WTMD arch. The pet owner may choose to carry the animal through the WTMD. Alternatively, if an animal is too large to carry or unruly, a leash without metal parts is available at the Screening Point and may be provided to pet-owners so as to better enable them to control their pet while escorting it through the WTMD.
9. In case a “Random” signal is triggered at the WTMD while the pet owner and pet are going through, as per the relevant regulation the pet owner will need to undergo an EDT (Explosives Detection Test), whereby the pet owner will be swabbed for explosives and the pet will need to undergo a visual check.

10. After going through security screening formalities, pet owners will proceed to place their pet in its cage/crate and fill the pet's water tray with water.

Important Notes:

- Pet owners escorting more than one pet will need to follow the procedure outlined above for each additional pet.
- Pet behavior lies under the responsibility of the owners and to this effect pet owners are encouraged to maintain their animal as calm as possible.
- In case multiple pet owners present themselves to the "Out-of-Gauge / Out-of-Size" facility at any one time, they will be treated on a "First Come – First Served" basis.
- The security screening area of the "Out-of-Gauge / Out-of-Size" facility is a secure area with all doors closed, thus ensuring that animals are unable to escape into the terminal building.
- Only 1 pet owner is permitted in the secured area of the "Out-of-Gauge / Out-of-Size" facility at any one time
- Animal Shelters and Animal Welfare Organizations that bring to the airport several pets traveling together at any one time, are encouraged to inform ICTS Airport Security Services at least 1 day before, for better coordination purposes.

**For more information on the Security Screening of pets or to notify ICTS Airport Security Services Ltd that you will be bringing to the airport several pets that are traveling together at any one time, please contact:**

ICTS Shift Manager

Larnaka International Airport

Email: [shift\\_manager\\_larnaca@icts.cy.net](mailto:shift_manager_larnaca@icts.cy.net)

The procedure outlined above describes the process for pets traveling as "Hold Luggage", whereby the animal will travel in the aircraft hold.

**In case the pet is traveling with its owner as "Cabin Baggage",**  
the pet owner is required to inform his/her airline at the time of booking of the airline ticket and then liaise with the airline accordingly during Check-In formalities.

